

Additional  
Learning  
Support

# Careers in Horticulture





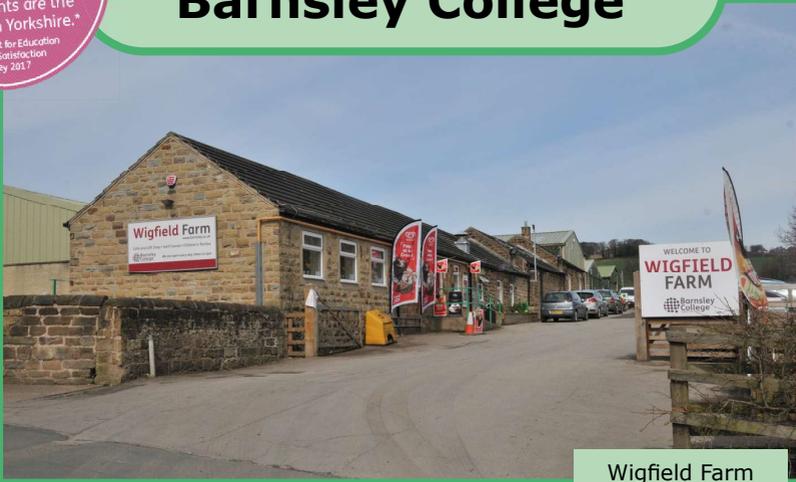
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# Welcome to Barnsley College



Wigfield Farm

## Welcome to the Additional Learning Support Guide for Horticulture.

Moving to college is an exciting but worrying time for everyone. We hope our guide will help ease any worries and give you assurance before you start your course in Horticulture and that you enjoy yourself whilst at Barnsley College.



Wigfield Farm working farming area.

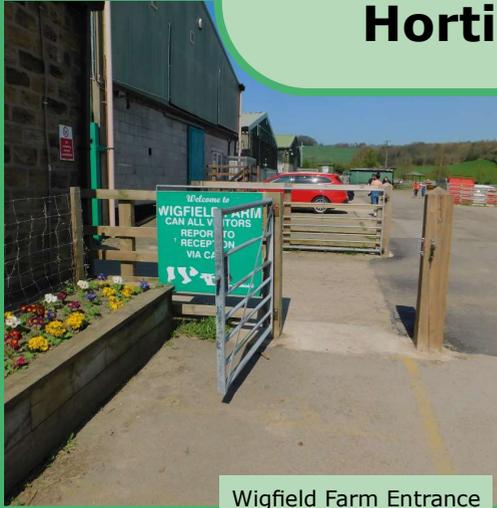


Wigfield Café

At Barnsley College, we care about you. We want to give you the knowledge, skills and experience that will help you to progress to the next stage in your career, whether that's university, an apprenticeship or employment. We pride ourselves on transforming lives.

Horticulture offers a fantastic range of facilities such as a professional glasshouse and polytunnels as well as Wigfield Farm so they can provide you with the best foundation upon which to build your future.

# Getting to Horticulture



Wigfield Farm Entrance

The Wigfield Farm campus is a working farm and visitors attraction in Worsbrough on the edge of Barnsley. Wigfield Farm is easily accessed by public transport and the college's free bus service.

For details of pick up points and times visit 📞 [www.barnsley.ac.uk/travel](http://www.barnsley.ac.uk/travel).

Wigfield Farm provides access to a wide range of animals providing you with practical experience to develop your skills.

The Animal Care Department is located at Wigfield Farm. You will need to enter the farm through the top gate. You will need to scan your student ID badge to get access to the teaching areas. Your student ID badge will be given to you during enrolment. While at the farm you **must** wear your student ID badge at all times. Wigfield Farm Campus is accessible for all.



Teaching Barn



Horticulture area

# Wigfield Farm Uniform



When at Wigfield Farm you will need to wear a standard uniform. This includes:

- A Barnsley College Animal Care fleece jump
- A Barnsley College Animal Care polo shirt
- Trousers
- Sensible shoes

The uniform will need to be worn at all times when on the farm. A full list of equipment and uniform needed for your course will be given to you during your interview.

## Expectations

The Horticulture Department has high expectations for all of its learners. For every session they will expect you to:

- Wear your student ID badge at all times
- Tie long hair back
- Use any gardening equipment safely
- Wear protective equipment to all practical sessions
- Clean any gardening equipment used

# Protective Equipment



When working in the polytunnels, glasshouses and the outside areas at the farm. You will need to wear your protective equipment. This includes:

- Barnsley College Wigfield Farm overalls
- Steel toe cap boots
- Ear protection, a visor or safety glasses when using machinery. These will be provided.

The Horticulture protective equipment can be ordered through college at a cost of approximately £25 and the Wigfield Farm uniform costing approximately £20.

You will be expected to wear your protective equipment to every practical session and it can be kept in the lockers around Wigfield Farm.

If your household income is less than £35,000, the Learning Support Fund could help. You can pick up an application form from Student Services.

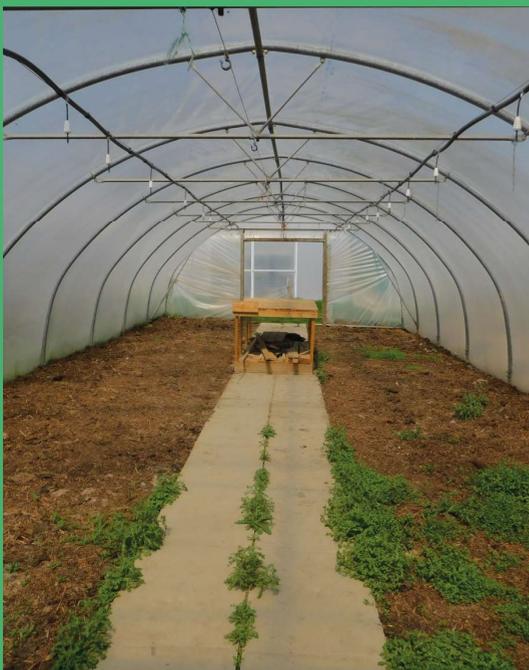


# Different Learning Environments in **Horticulture**

## **Teaching Barn**



# Polytunnel



At Wigfield Farm they are several large polytunnels which can be used to propagate and grow plants.

All the equipment needed is provided by the Horticulture department.

# Professional Glasshouse



## Student Profile

**Dylan Lee Worrall**  
Level 1 Horticulture

**"I enjoy working in the polytunnels, using the garden machinery and the practical experience I am getting. The farm is more relaxed than Old Mill Lane and its not too busy."**

# Wigfield Farm

Horticulture students maintain a lot of the areas at Wigfield Farm by cutting the grass, keeping the borders and raised beds planted up through out the year with seasonal bedding and pruning shrubs and hedging.

The equipment you will use are of a professional standard and will be provided by the department. You will need to wear the appropriate protective equipment provided.



# Gardening Equipment

As part of your Horticulture course you will work with a wide range of professional gardening equipment and in a variety of different areas allowing you to develop the key skills for a career in horticulture.



Lawn mower



Glasshouse



strimmer



Leaf blower

While using the equipment you will need to wear the protective equipment provided. This includes: face guard and ear protection. You will also be shown how to use the equipment safely and how to maintain it to keep it in its best condition. While using the equipment you may be photographed as evidence for the assessments.

# Theory Lessons



You will have approximately 2 hours of theory lessons each week. These will be classroom based at Wigfield Farm.

In these theory lessons you work through assignments with the support from the tutor. This will include producing a plant portfolio and explaining different gardening techniques.

Horticulture has a lot of practical work with jobs you will do depending on the time of year.

# Do I need to do English and Maths?

If you have a grade C/4 or above in GCSE English and Maths. You will not have to do them of college.

If you have a GCSE in English and Maths below a grade D/3 you will need to attend two GCSE Maths and/or two GCSE English lessons each week. These will on your timetable. If you are working below this level you can do functional skills instead.

If you have an EHCP it may be possible to be exempt from English and Maths. You can speak to your tutor or ALS about this.





**“Having Completed my Horticulture Apprenticeship, I am now working at Wigfield Farm organising activities, events and school visits.”**

**Laura Senior**

**College course:** Horticulture Apprentice

**Now:** Works in the Horticulture Department at Wigfield Farm

# Before you start college

## Application



You can apply for your course at ☎ [www.barnsley.ac.uk/horticulture](http://www.barnsley.ac.uk/horticulture) or by using the application form at the back of the course guide. Your school may help you fill your application form in.

## Assessment



The ALS team will invite you for an initial assessment to discuss your support needs before you start college. This is before your course interview if you have an EHCP.

## Interview



After you apply for your course in Horticulture, you will be invited into college for an interview with one of our tutors.

At your interview you will find out more about the course and details of protective equipment and the uniform you will need when you start college.

After the interview, you will either be offered a place on the Horticulture course or referred to a more appropriate course.

The Horticulture Department will invite you in for an afternoon taster session so that you can get an idea of what you will be doing when you start in September.

## Enrolment

You will be sent an invitation and an enrolment pack will be sent out to you at the beginning of August 2018 giving you all the information you will need to enrol onto your study programme at the end of August 2018.

When you come to enrol you will have your photo taken for your student ID badge and will be told when your first day at college will be.

For more information contact our Admission team on ☎ **+44 (0)1226 216 106** or ✉ [interviews@barnsley.ac.uk](mailto:interviews@barnsley.ac.uk).

# Support

If you have an EHCP, Additional Learning Support (ALS) will put support in place to help you during your lessons. Both support workers and your tutors will know your support needs and will help you achieve. Our support will depend on your needs and will be discussed during your initial assessment. If you do not have an EHCP, your support will be provided by the Horticulture team.



## How do I get Support?

1. When you fill in the application form or you apply online at [www.barnsley.ac.uk/horticulture](http://www.barnsley.ac.uk/horticulture). You will be asked if you have a learning disability/difficulties. If you have your information will be sent to ALS.
2. When you declare a learning need, ALS will contact you to organise an initial assessment.
3. The initial assessment is where you meet one of the ALS coordinators, who will discuss your learning needs and how to best support you while in college. A support plan highlighting the support that will be provided to you, will be produced.
4. This will be passed onto the Horticulture Department. We will also send you a copy home.

# What to expect during your first week

In Horticulture, your first two weeks will be induction. You will be expected to attend all the sessions. During induction:

- You will have lessons where you will meet your group allowing you to make new friendships and meet your tutors
- Horticulture will share what they expect of you during the course and explain all the Health and Safety information before working with the equipment
- You will receive your farm uniform and your personal protective equipment for practical sessions
- You will be given your timetable
- You will be introduced to key people such as the Safeguarding Representative and the Tutorial Learning Mentor (TLM)



During induction Support Workers will be in the sessions to provide support. Support will settle down once timetables have been finalised.

## Do you have an EHCP?

Each academic year you will have an annual review of your EHCP which takes place at college. There will be yourself and family members/advocate, TIAG, staff from the college and other professionals at the meeting. The purpose of the meeting is to discuss the progress you are making at College, your mid and long term plans, what is working well, what you might require support with and your aspirations for the future. We will also review your EHCP to see if anything needs updating. The meeting can take anything from 1-2 hours.



## Are you a Looked After Child?

You will have a meeting three times a year at College, which is called a Personal Education Plan meeting (PEP). There will be yourself and carers/advocate, TIAG, staff from the College and other professionals at the meeting. The purpose of the meeting is to discuss the progress you are making at College, your mid and long term plans, what is working well, what you might require support with and your aspirations for the future. The meeting lasts approximately an hour.

Every looked after child on College roll is entitled to claim the guaranteed bursary which is a payment of £1200 pro rata across the academic year. The purpose of the guaranteed bursary is to facilitate access to education and provide financial support towards such things as travel, food, equipment and kit.

**Application for the guaranteed bursary is made through completion and submission of an internal application form into Student Services.**



# Safeguarding

Safeguarding is about doing everything we can to make sure you and everyone in college are kept safe and protected from harm.

At Barnsley College we pride ourselves on going above and beyond to make college a safe, happy and thriving environment for all. It is important to us that anyone coming into college are treated with respect and dignity and feel safe and listened to.



## Reporting a safeguarding concern.

If you feel unsafe, you can contact our team on ☎ **+44(0)1226 216 142** or ✉ **safeguarding@barnsley.ac.uk**.

Or you can talk to the Horticulture's Safeguarding Representative if you are concerned about your welfare or someone else's. They will be introduced during Induction.

# Tutorials

At Barnsley College all learners will have a detailed tutorial programme looking into a range of themes such as bullying, healthy relationships, mental health, radicalisation and cyber safety.

You will also have one to one meetings with the Tutorial Learning Mentor throughout the year to review your progress.

## Connect Hub



At the Wigfield Farm Campus there is an independent learning area, called the Connect Hub. You will need to scan your student ID badge to access the building. The Connect Hub has a large collection of books, IT facilities and laptops for you to use. The Connect Hub is a quiet area where you can work during your free time.

## IT Suite

The Connect Hub has IT facilities and laptops for you to use. The laptops can be loaned out for a short period at a cost of £10 each month.

You will be given your own log on to access the computers. There are printing facilities in the Connect Hub for you to print your work. There is a charge for printing and photocopying.



## Social Areas



Seating area at Wigfield Farm



## Places to eat



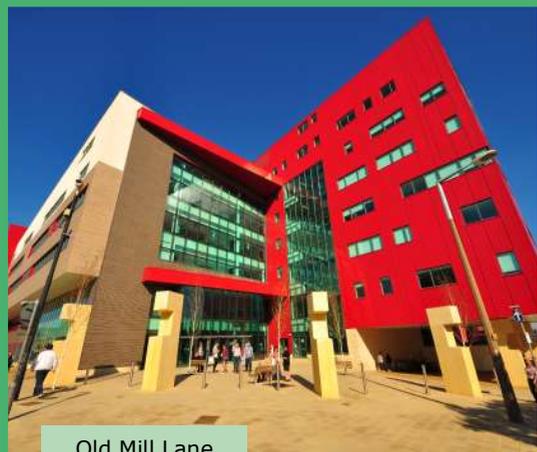
At Wigfield Farm, the café offers a selection of food and drink which can be ordered at the counter and eaten in the social area for learners.



### Free Meals

If you are aged between 16-18 and have a household income of less than £20,000 per year you may be eligible for free meals at college, please apply to the Learning Support Fund.

# Old Mill Lane



Old Mill Lane

Old Mill Lane has all the college services offered to learners. To access Old Mill Lane you will need to scan your student ID badge to get through the barriers. When in college you must wear your student ID badge at all times.

The college services are found on the ground floor with catering facilities on the lower ground floor.

The Old Mill Lane site is a short walk up from Barnsley Interchange. As you come in from Church Street you will be greeted with a busy Reception. A quieter entrance is the Urban Park on the lower ground floor.

Old Mill Lane is a pick up and drop off point for the free college bus to Wigfield Farm.

From September, all students will use the Urban Park entrance on the lower ground floor. This is easily accessible and is a short walk from the Church Street entrance.



Old Mill Lane Reception



Old Mill Lane entrance



Urban Park entrance

# College Services



On the ground floor of the Old Mill Lane site we have a number of services which you can use. These are:

- Student Services
- Information Unit
- Wellbeing Centre

## Health and Wellbeing Centre



Our award-winning Wellbeing Centre is available to everyone and offers confidential advice and a range of health services. We have a dedicated team of people including NHS nurses who will provide advice on counselling, Mental Health Access Team, diet and nutrition advice, contraception and sexual health services, smoking, drugs and alcohol support.

They also hold events across college throughout the year to raise awareness of health issues and update you about the services they offer.

You can speak to someone in confidence by contacting the Health and Wellbeing Team on ) **+44(0)1226 216 233.**

# College Services

## Information Unit



Please contact our friendly information team for more information on the Horticulture courses or any other course you are interested in.  
☎ **+44(0)1226 216 123.**

## Student Union



You will find the Student Union in the atrium on the lower ground floor at the Old Mill Lane campus. The Union runs lots of activities, societies and a volunteering scheme.



# Student Services



Student Services is on the ground floor of the Old Mill Lane site. They will be able to help you with financial support through the Learning Support Fund, information on the free college bus services and the concessionary travel pass.

## Did you know?

**You don't have to carry cash on you.**

You can load money onto your student ID and pay for food, drink and other items available at the college through our Way2Pay cashless system. For more information visit:

 [www.barnsley.ac.uk/way2pay](http://www.barnsley.ac.uk/way2pay)

## Learning Support Fund

If your household income is less than £35,000\*, you could be eligible for financial support from the Learning Support Fund.

**You can pick up an application form from Student Services.**

## Contact the Student Services Team:

 +44(0)1226 216 267 / +44(0)1226 216 114 or  
 [studentsupport@barnsley.ac.uk](mailto:studentsupport@barnsley.ac.uk)

**We hope you enjoy your  
experience at Barnsley College**

**We are the top  
college in Yorkshire  
for overall  
student satisfaction!**





**Additional  
Learning  
Support**

**Postal Address**

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🌐 [www.barnsley.ac.uk](http://www.barnsley.ac.uk)



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