

Section A – Personal Details

Surname _____ Forename _____ DOB _____

Gender _____ Ethnicity _____ Student Number _____

Address _____

_____ Telephone Number _____

Course _____ Course Start Date _____

Section B

No Criminal Convictions – Application/enrolment form completed in error

Motoring Offence for which a fine and /or maximum penalty points were imposed

Section C – Details of Criminal Conviction

Please Note: You are not required to include details of criminal conviction/s which are spent in accordance with the Rehabilitation of Offenders Act 1974. The National Association for the Care & Resettlement of Offenders (NACRO), the Youth Offending Service, the Probation Service and the Citizen’s Advice Bureau are able to give advice on whether convictions are spent. If you are applying to study on a course where an Enhanced DBS Check is required, please state convictions which are ‘Spent’ and ‘Unspent’, including Warnings, Reprimands, Cautions or Referral Orders. **Please use the back of this form to add further detail or use as a continuation sheet if required.**

Date of Conviction (Year & Month)	Offence	Sentence (include both <u>length</u> & <u>type</u> of sentence, for example, YRO, caution, custodial,)

NB Failure to provide accurate detail about your criminal conviction may delay or prevent processing of your application to College

Section D

Are you working with any other agencies?

No <input type="checkbox"/>	Youth Offending Team <input type="checkbox"/>	Probation <input type="checkbox"/>	Other <input type="checkbox"/>	Please state below Please include the name and contact details of the agencies/workers that you are working with;
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Section E – Declaration

The College recognises that the information on this form constitutes sensitive personal data and by signing below you explicitly consent for the College collecting, holding, and otherwise processing this data, which may include liaising with any other agencies you are working with. The College will process this data only for legitimate reasons and will do so in a way that does not unjustifiably prejudice your own interests.

Please sign the declaration below and return this form to the Safeguarding Team, Barnsley College, Church Street, Barnsley, S70 2YW.

Or email to safeguarding@barnsley.ac.uk

Signed _____ Date _____

Date of Conviction	Nature of Offence	Sentence

College Staff Only

Signed _____ Ext No. _____ Date _____