

Harvard Hull Quick Reference Guide

Common Reference Types

Book with single author

Surname, Initials. (Year) *Title of book in sentence case and italics: subtitle if present.* City published: Publisher.

Robinson, K. (2001) *Out of our minds: learning to be creative.* Chichester: Capstone Publishing Ltd.

Book with multiple authors

Surnames and initials of all authors (Year) *Title of book in sentence case: subtitle if present.* City published: Publisher.

Nunn, C. L. & Altizer, S. M. (2006) *Infectious diseases in primates: behavior, ecology and evolution.* Oxford: Oxford University Press.

Daiches, D., Thorlby, A., Mottram, E., Bradbury, M., Franco, J., Dudley, D. R. & Lang, D. M. (1971) *The Penguin companion to literature.* London: Allen Lane.

Not the first edition

Author(s) (Year) *Title of book in sentence case: subtitle if present,* N^o edition. City published: Publisher.

Lynch, P. J. & Horton, S. (2008) *Web style guide,* 3rd edition. London: Yale University Press.

An edited book

Editor (ed) (Year) *Title of book in sentence case: subtitle if present.* City published: Publisher.

Hackett, P. (ed) (2010) *The Andy Warhol diaries.* London: Penguin Classics.

Bradley, A. & DuBois, A. (eds) (2010) *The anthology of rap.* New Haven: Yale University Press.

A chapter in an edited book

Author(s) (Year) Title of chapter. In Editor(s) (ed(s)) *Title of book.* City published: Publisher, page range of chapter.

Clark, R. E. & Feldon, D.F. (2005) The multimedia principle. In Mayer, R. E. (ed) *The Cambridge handbook of multimedia learning.* New York: Cambridge University Press, 117–134.

An electronic book (eBook)

Author(s) (Year) *Title of book* [eBook]. City published (if available): Publisher.

Stein, J. L. & Allen, P. R. (1998) *Fundamental determinants of exchange rates* [eBook]. New York: Oxford University Press.

Journal articles (print or accessed online)

Author(s) (Year) Title of article in sentence case. *Journal title in italics,* Issue information, page range.

Al-Wazaify, M., Matowe, L., Albsoul-Younes, A. & Al-Omran, O. A. (2006) Pharmacy education in Jordan, Saudi Arabia, and Kuwait. *American Journal of Pharmaceutical Education,* 70(1), 18–20.

Allen, T. (1916) Renaissance. *The English Review,* December, 481–482.

Conference paper:

Author(s) (Year) Title of paper in sentence case. *Title of conference: subtitle if present*, Location and date of conference. City published: Publisher, page range.

Blozija, W. & Andeweg, B. (2005) The effects of text slide format and presentation quality on learning in college lectures. *IEEE International Professional Communication Conference*. Limerick, 10–13 July 2005, 288–299.

Act of Parliament

Prior to 1963

Name of Act (short title with key words capitalised) (Year) Regnal year, Chapter Number. City published: Publisher.

Friendly Societies Act (1955) 4 Elizabeth II, Chapter 19. London: HMSO.

Since 1963

Name of Act (short title with key words capitalised) (Year) Chapter Number. City published: Publisher.

Criminal Justice Act (2003) Chapter 44. Norwich: The Stationery Office.

Webpage

Author(s) (Year) *Title of web page in sentence case*. Available online: URL [Accessed date].

Individual Author(s)

Reynolds, G. (2005) *Top ten slide tips*. Available online: <http://www.garrreynolds.com/preso-tips/design/> [Accessed 27/3/2014].

Company author

SocialBakers (2014) *LinkedIn statistics, number of LinkedIn users & demographics*. Available online: <http://www.socialbakers.com/linkedin-statistics/> [Accessed 26/3/2014].

No author or company name

Gourmet coffee boom takes Russia by storm (2013). Available online: <http://www.8975.co.uk/gourmet-coffee/> [Accessed 2/1/2014].

Photograph (online)

Photographer (Surname, Initials if available, username if not) (Year) Title of photograph (or description if none available) [Photograph]. Available online: URL [Accessed date].

keithhull (2009) *Hull is the new UK City of Culture for 2017* [Photograph]. Available online: <https://www.flickr.com/photos/21506908@N07/3478651395> [Accessed 14/8/2014].

YouTube video

Name of person posting video (Year uploaded) *Title of video*, Series title if relevant [Video]. Available online: URL [Accessed Date].

Harvard University (2009) *Episode 02: Putting a price tag on life*, Justice: What's the right thing to do? [Video]. Available online: <http://youtu.be/0O2Rq4HJBxw> [Accessed 9/8/2012].

PowerPoint (or other) presentation

Most presentations you will reference will be accessed online, so reference as follows:

Author(s) (Year uploaded). *Title of presentation* [Presentation]. Available online: URL [Accessed date].

Brenman, J. (2008) *Thirst* [Presentation]. Available online: <http://www.slideshare.net/jbrenman/thirst> [Accessed 29/8/2014].
