**Minutes of the Board Creative Session of Governors held on Thursday 11 March 2021 at 4pm (virtual meeting)**

**Present:** Simon Perryman (Chair)

Helen Jaggar (Vice Chair)

Chelle Charlesworth (Staff Governor)

Andrew Denniff (Governor)

Kay Dickinson (Governor)

Sharon Jandu (Governor)

Bethanie Jacobs (Student Governor)

Tracey Johnson (Governor)

Yiannis Koursis (Principal and CEO)

 Marie Lang (Governor)

David Shepherd (Governor)

Ben Sigsworth (Student Governor)

Helen Weatherston (Staff Governor)

**In attendance:** David Akeroyd (Deputy Principal – Development & Productivity)

 Gavin Batty – Vice Principal Technical & Professional)

Heather Jackson (Director of Governance and Clerk to the Board)

Tony Johnson (Vice Principal – Corporate Services)

Laila Lawton (Vice Principal – Finance)

Liz Leek (Deputy Principal – Culture, Place & Communities)

 Toni Rhodes (Vice Principal Quality & Access to Learning)

 James Russell (Executive Director, Funding & Performance)

**PART I** – *For Publication*

| **Minute**  |  |
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| **PROCEDURAL MATTERS** |
| **B21/034** | **Agenda Item No. 1: Quorum**The meeting was quorate. |

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| **B21/035** | **Agenda Item No. 2: Apologies for Absence** Apologies were received from Gavin Day.   |
| **B21/035** | **Agenda Item No. 3 - Declaration of Interests**Tracey Johnson declared her interests as an employee of Barnsley Metropolitan District Council and noted that Wellspring Trust and ITS were both tenants of the Digital Media Centre which she managed. She also noted the potential conflict of interest around Eastgate and Digital Campus proposals in the papers.  |
| **B21/036** | **Agenda Item No 4: Covid Testing Update**The DP Culture, Place and Communities and the VP Corporate Services updated Governors on Covid Testing for staff and students including those who were shielding and HE students. The Chair thanked staff at the College for their work in ensuring a smooth running and very professional operation. It was **RESOLVED** to note the update.  |
| **B21/037** | **Agenda Item No. 4: SciTech Project Update** The DP Development and Productivity presented an update on the SciTech Project.It was noted that work continued to mitigate costs in all future contracts and learning from this project would be applied to future projects. It was **RESOLVED** to approve the amendment of the budgets as follows:* Increase total SciTech budget to £9,00,000 with phase two forming £2,200,000 and the completed phase one £6,800,000 equating to a total increase in the SciTech project budget of £300,000
* Increase business as usual capital spend in year 2020/21 by £100,000 which is within the already approved capital budget
* Allocate £135,000 of 2021/22 business as usual capital budget to furniture and equipment for phase two.

It was **RESOLVED** to delegate authority to utilise the SciTech project budget to the SciTech project board and for the Principal to have delegated budget authority.  |

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| **B21/038** | **Agenda Item No. 5: Property Strategy** The VP Finance presented the Property Strategy and noted that it addressed 4 key areas; estate condition, fit for purpose, response to the White Paper and Sustainable estate. It was envisaged that it would be a dynamic document which may change in relation to policy and other opportunities. The VP Finance noted the strategy addressed future needs and a current deficit. A 5 to 10 year maintenance plan was being developed. The VP Quality discussed what the future of teaching and learning would look like and how it would work in the College along with some the lessons learnt over the last 12 months. The VP Technical and Professional updated Governors on curriculum plans and their impact on the property strategy. The VP Finance highlighted the risks and challenges associated with the property strategy. Governors then moved into to Breakout rooms to discuss teaching and learning, curriculum and estates impact on the property strategy. Governors fed back from their breakout session and discussed the opportunities the strategy presented including Future College work.The DP Culture, Place and Communities briefed the Governors on work that was being undertaken with students, HoDs, SMT and SLT on developing Future College which would be brought to a future Board meeting. The next Student Council would also address sustainability and the lessons learnt over the last 12 months. It was **RESOLVED** to approve the Property Strategy.  |
| **B21/039** | **Agenda Item No. 6: Capital Funding Allocations** The VP Finance presented a paper on Capital Funding Applications. It was **RESOLVED** to approve the following:* The capital application for a new STEM centre to the FE Capital Transformation Fund at an estimated overall cost of £15,000k.
* The capital application for T Level capital funding for the motor vehicle centre at total estimated cost of £2,000k.
* The capital application for T Level funding towards upgrading OML for Health at a total estimated cost of £1,000k.
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| **B21/040** | **Date and Time of the next meeting:** **23 March 2021 – Monitoring and Quality**  |

The meeting closed at 18:07

**Signed (Chair): …………………………………………………………... Dated: ………………………………………………..**