

Exam Top Tips

1. Have a quick glance through the paper to assess which questions may take you longer to answer, so you can plan your time effectively and ensure you don't run out of time.
2. READ the question carefully – sounds obvious, but make sure you answer everything the question is asking for.

Compare —Consider and describe the similarities (and differences) between two or more features.	List —Give as many answers, examples etc, as the question indicates.
Define —the meaning of, technical vocabulary, terms, etc.	Name —Give the (technical) name of something.
Describe —Give a detailed written account of.	Select —Choose the best, most suitable, by making careful decisions
Discuss/talk/write — about a topic in detail, considering the different issues, ideas, opinions related to it.	State —Give the answer, clearly and definitely.
Identify —Recognise a feature, usually from a document, image.	Summarise —Give a brief statement of the main points (of something).

3. If you get stuck, move on – don't waste time stressing. Move onto the next question and go back at the end to any questions you've missed. You will often find that the answer may come to you when you're focused on something else.
4. Check your answers – make sure you leave time at the end of the exam to go back and review your answers. Check your spelling, grammar and punctuation as these could cost you marks.

Good Luck!

An LRC Guide Revision

All information in this guide has been collected from the Study Skills resources and team. For more detailed information and guides please visit the Study Skills website.

Exams are stressful and there is no right or wrong way to prepare yourself. You need to find what works for you. Follow the tips below to help you get started:

Don't Panic!

It's never too late to start your revision but the earlier you crack on the better. Starting is the hardest part.

Relax

Find a comfortable and spacious place to set up... we recommend your local LRC!

No Distractions

Make sure you're in a quiet place with no distractions. If that is unavoidable, block them out with instrumental music (no lyrics).

Plan

What topics do you need to know for this exam?



Short sessions daily help you to retain more information and avoid revision burn out!

What time is the exam? Do you need any special equipment?

When is your best time of day for revision? When do you find it easiest to concentrate?

It is important to take regular breaks during the session, ideally once every hour.

Snacks

Thinking uses up lots of energy so make sure you're stocked up with healthy snacks and drinks so you don't get distracted by hunger.

Don't Cram!

You'll just get stressed out which in turn will reduce cognitive function. Reward yourself for your hard work and try to rest well the night before. You've got this!

Get Creative

