

**Minutes of the meeting of the Board of Governors held on Tuesday 22 March 2022 at
4pm, Old Mill Lane, Barnsley College**

Present: Simon Perryman (Chair)
 Helen Jaggard (Vice Chair) (via Teams)
 Nick Bowen (Vice Chair) (via Teams)
 Lucy Bartholomew (Student Governor) (via Teams)
 Carol Cooper-Smith (Governor)
 Chelle Charlesworth (Staff Governor)
 Gavin Day (Governor)
 Andrew Denniff (Governor)
 Kay Dickinson (Governor)
 Bethanie Jacobs (Student Governor)
 Yiannis Koursis (Principal and CEO)
 Marie Lang (Governor)
 David Shepherd (Governor)
 Helen Weatherston (Staff Governor)

In attendance: David Akeroyd (Deputy Principal – Development & Productivity)
 Gavin Batty (Vice Principal Technical & Professional)
 Heather Jackson (Director of Governance and Clerk to the Board)
 Tony Johnson (Vice Principal – Corporate Services)
 Laila Lawton (Vice Principal – Finance)
 Liz Leek (Deputy Principal – Culture, Place & Communities)
 Ken Merry (Vice Principal Quality & Access to Learning)
 Suki Rai (Vice Principal – Funding, Performance & Technology)

Part I

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PROCEDURAL MATTERS	
B22/022	Agenda Item No. 1: Quoracy The meeting was quorate.
B22/021	Agenda Item No. 2: Apologies for absence Apologies were received from Sharon Jandu, Conor Moss and Tracey Johnson.

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B22/022	<p>Agenda Item No. 3: Declarations of interest</p> <p>Kay Dickinson declared her interest as a Chair of NOCN, ITS, Smartstyle, BCDC and Think. Helen Jaggard declared her interest as a Director of ITS and Smartstyle. Yiannis Koursis declared his interest as a Director of ITS, Smartstyle, BCDC and Think and as a Director of Wellspring Trust. Heather Jackson declared her interest as Company Secretary of ITS, Smartstyle, BCDC and Think.</p>
B22/023	<p>Agenda Item No. 4 – Minutes of the meeting held on 25 January 2022.</p> <p>It was RESOLVED to approve the minutes of the meeting held on 25 January 2022.</p>
B22/024	<p>Agenda Item No. 5: Matters arising from the last meeting</p> <p>There were no matters arising.</p>
B22/025	<p>Agenda Item No. 6: Rolling Action List</p> <p>It was noted that the Quality Improvement Action Plan was on the agenda and all other items were ongoing.</p> <p>It was RESOLVED to note the Rolling Action List.</p>
B22/026	<p>Agenda Item No. 7: Assurance Based Governance</p> <p>Governors noted the update to the Assurance Based Governance table and noted the assurance that it provided in relation to the instruments and articles of Government.</p>
B22/027	<p>Agenda Item No. 8: Any other business</p> <p>The Clerk noted that the Principal had requested an additional confidential item be tabled at the end of the meeting.</p>
B22/028	<p>Agenda Item No.9: Principals Report</p> <p>The Principal presented his report and noted that the IoT project was progressing well. It was noted that the DfE was restructuring and the</p>

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	<p>Education and Skills Funding Agency will move to the DfE under one portfolio.</p> <p>Governors discussed the implications of the recent Levelling Up White paper along with the implications of the new devolved mayor. It was agreed that the College would continue to seek to influence and would work as part of a coordinated view to benefit Barnsley as a whole.</p> <p>It was RESOLVED to note the Principal's report</p> <p>Nick Bowen left the meeting at 16:43</p>
B22/029	<p>Agenda Item No. 10: Balanced Scorecard</p> <p>The Deputy Principal Development and Productivity presented an update on the Strategic Seminar outputs and proposed goals for the balanced scorecard 2022/23.</p> <p>Governors discussed the proposed goals and it was noted that the wording would be updated to reflect the recent inspection.</p> <p>Governors discussed how best to reflect the College's collaboration activities within the Balanced Scorecard and it was agreed that the Deputy Principal Development and Productivity would reflect on the discussion and amend the Balanced Scorecard accordingly.</p> <p>It was RESOLVED to approve the proposed Balanced Scorecard goals for 2022/23.</p>
B22/030	<p>Agenda Item No. 11: Quality Improvement Plan</p> <p>The Vice Principal Quality presented an update on the Quality Improvement Plan.</p> <p>In particular the year on year improvement in apprenticeships achievement rate was noted.</p> <p>It was RESOLVED to note the update and the assurance that it provides.</p>
B22/031	<p>Agenda Item No. 12: GCSE Mid-Year Position</p> <p>The Vice Principal Quality presented the GCSE Mid-Year Position.</p>

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	<p>Governors discussed the GCSE results and noted the importance of gaining exam experience for many of the students.</p> <p>It was RESOLVED to note the GCSE Mid-Year Position and the assurance that it provides.</p>
B22/032	<p>Agenda Item No. 13: CSTEM Update</p> <p>The Vice Principal Quality presented the CSTEM Update.</p> <p>It was noted that employers were starting to see improvements in communications, contact and connections between teaching staff and students.</p> <p>It was RESOLVED to note the CSTEM update and the assurance that it provides.</p>
B22/033	<p>Agenda Item No. 14: Staff Survey Results</p> <p>The Vice Principal Corporate Services presented the Staff Survey Results. Governors noted the results and benchmarking data along with plans to support and improve leadership at the local level.</p> <p>It was RESOLVED to note the analysis of the staff survey results and the assurance that they provide.</p>
B22/034	<p>Agenda Item No. 15: TREC Challenge</p> <p>The Vice Principal Corporate Services presented a proposal to the Board to undertake the TREC (Transforming Results, Enabling Change) Challenge.</p> <p>Governors noted the unique approach of the programme and the proposed outcomes.</p> <p>Governors noted that this was departure from the normal procurement procedures and agreed that it was appropriate given the nature of the proposal.</p> <p>It was RESOLVED to approve a £25,000 initial upfront payment along with a £100,000 payable when the College is satisfied that the results have been achieved.</p>

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	<p>It was RESOLVED to note that the TREC Challenge involved a departure from the normal procurement procedures and agreed that this was appropriate.</p>
<p>B22/035</p>	<p>Agenda Item No. 16: Sub-Contracting Performance</p> <p>The Vice Principal Funding, Performance and Technology presented the Board with an update on the current performance for College subcontractors</p> <p>Governors noted that subcontracts are monitored closely to ensure low risk and that overall performance was good.</p> <p>Governors discussed the proposed traineeships and any risks associated with them. It was agreed that they presented an opportunity to develop new relationships in the region.</p> <p>It was RESOLVED to note the current performance for College subcontractors.</p> <p>It was RESOLVED to approve the proposed amendments to the current contract values.</p> <p>It was RESOLVED to approve the traineeship distribution arrangements and associated values.</p> <p>Lucy Bartholomew joined the meeting at 17:41</p>
<p>B22/036</p>	<p>Agenda Item No. 17: Code of Good Governance – Deep Dive</p> <p>The Clerk presented an update on the recent Code of Good Governance Deep Dive. It was noted that the Deep Dive had found that the College was compliant in most areas. Further work would be taken to meet the requirements of the new performance measure around Environmental Sustainability and a Creative session with the Board was planned for the meeting in June. The Governance and Search Committee would undertake further work on targets for equality, diversity and inclusion which would be presented to the Board for approval in May.</p> <p>Governors agreed to adopt the new Code of Good Governance.</p> <p>It was RESOLVED to note the update on the Code of Good Governance Deep Dive.</p>

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	It was RESOLVED to approve the adoption of the new Code of Good Governance.
B22/037	<p>Agenda Item No. 18: Management Accounts</p> <p>The Vice Principal Finance presented the Management Accounts.</p> <p>Governors noted that the College was on track to deliver two of its three key financial targets as set in the budget and financial plan. It was noted that the ESFA financial health points were 40 lower than the budget but were above the minimum target set by the Board and the current forecast remains within the good financial health thresholds.</p> <p>It was RESOLVED to note the update and the assurance that it provides.</p>
B22/038	<p>Agenda Item No. 19: Policies for approval</p> <p>The Vice Principal Culture, Place and Communities presented the following policies for approval:</p> <ul style="list-style-type: none"> • Assessing Criminal Convictions Policy • HE Freedom of Speech Policy • Student Support Fund Appeals Policy • Student Support Fund 16-18 EFA Policy • Student Support Fund 19+ Policy • Student Support Fund 19+ Advanced Learner Loan Policy • Student Support Fund 14-16 Policy <p>It was noted that ITS had adopted the College policies.</p> <p>It was RESOLVED to approve the above policies.</p>
B22/039	<p>Agenda Item No. 22: Register of Interests Policy</p> <p>The Clerk presented a Register of Interests Policy which reflects the college's commitment to clarity and transparency.</p> <p>It was RESOLVED to approve the Register of Interests policy.</p>
B22/040	<p>Agenda Item No. 23: Regulatory Update</p> <p>The Clerk presented the Regulatory Update.</p> <p>It was RESOLVED to note the Regulatory Update.</p>

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B22/041	<p>Agenda Item No. 24: Apprenticeships and Equality and Diversity Link Visit report</p> <p>It was RESOLVED to note the link visit reports and the assurance that they provided.</p>
B22/042	<p>Agenda Item No.26: Date and time of next meeting of the Board</p> <p>Tuesday 26 April – Creative – Curriculum Strategy Tuesday 17 May – Policies & Performance Tuesday 21 June – Creative – Environmental Sustainability Tuesday 12 July – Budget Approval</p>

The meeting closed at 18:15

Signed (Chair): **Dated:**