



# Library Basics Quick Guide

Teams: [BarnsleyCollegeLibraries](#)

[curve@barnsley.ac.uk](mailto:curve@barnsley.ac.uk)

[www.barnsley.ac.uk](http://www.barnsley.ac.uk)

## Computer username:

**Student number@live.barnsley.ac.uk**

Your student card is also your library card.

You may borrow up to 20 items for a period of 3 weeks.

If you need an item for longer you can renew them on the Heritage Catalogue.



## Printing Costs:

**BLACK & WHITE**    **COLOUR**

**A4 5p**    **5p**

**A3 5p**    **5p**

*The printers print double-sided. If you want single-sided, you must change this in the 'Printer Properties' before you send it to the printer.*

**Printer: BarnsleyCollege\_Secure\_Print**

## Printing Credit:

The Library cannot add printing credit. Please ask your tutor or visit your course's administration office.

## Finding Resources:

### Books and eBooks

Heritage is the Library catalogue. Simply type a search term about your topic into the search bar and press enter/the magnifying glass to find books and eBooks in our collection.



You can find Heritage on:

- The Self-Service Machines
- MyDay - Library Services Tile
- Library Website
- With the QR codes on self ends



### Journals and eResources

The Discovery database is the easiest way to access our collection of electronic resources such as journals and articles. Like Heritage, type in a keyword about your topic into the search bar and press enter/'search' to view the collection.



You can find Discovery on:

- MyDay - Library Services Tile
- Library Website

### Reading for Pleasure

The Library has many RFP and fiction books available to borrow. There is also a growing collection of audiobooks and eBooks on Libby, the free reading app.

