

Minutes of the meeting of the Board of Governors held on 25 April 2023 at 4pm at  
Barnsley College

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Present: Simon Perryman (Governor and Chair of Board)  
Chelle Charlesworth (Staff Governor)  
Lucy Clark (Student Governor) (by Teams)  
Carol Cooper-Smith (Governor)  
Gavin Day (Governor)  
Kay Dickinson (Vice Chair)  
Andrew Denniff (Governor)  
George Graham (Governor)  
Claire Huddart (Governor) (by Teams)  
Bethanie Jacobs (Student Governor) (by Teams)  
Helen Jaggard (Vice Chair)  
Yiannis Kouris (Principal and CEO)  
Marie Lang (Governor)  
Kalam Neale (Governor)  
Helen Weatherston (Staff Governor)

In attendance: David Akeroyd (Deputy Principal – Development & Productivity)  
Gavin Batty (Vice Principal Technical & Professional)  
Heather Jackson (Director of Governance and Clerk to the Board) (by Teams)  
Tony Johnson (Vice Principal – Corporate Services)  
Laila Lawton (Vice Principal – Finance)  
Liz Leek (Deputy Principal – Culture, Place & Communities)  
Ken Merry (Vice Principal Quality & Access to Learning) (by Teams)

Part I

Minute	
PROCEDURAL MATTERS	
B23/052	Agenda Item No. 1: Quoracy  The meeting was quorate.

B23/052	<p>Agenda Item No. 2: Apologies for absence</p> <p>Apologies were received from Donovan Hutchinson and Mark Fogarty.</p>
B23/053	<p>Agenda Item No. 3: Declarations of interest</p> <p>Kay Dickinson declared her interest as a Director of ITS, Smartstyle, BCDC and Think. Yiannis Koursis declared his interest as a Director of ITS, Smartstyle, BCDC, ITrust and Think. David Akeroyd declared his interest as a Director of Think.</p>
B23/054	<p>Agenda Item No. 4: Minutes of the meeting held on 21 March 2023</p> <p>It was RESOLVED to approve the minutes of the meeting held on 21 March 2023.</p>
B23/055	<p>Agenda Item No. 5: Matters arising from the last meeting</p> <p>There were no matters arising.</p>
B23/056	<p>Agenda Item No. 6: Rolling Action List</p> <p>It was RESOLVED to note the Rolling Action List.</p>
B23/057	<p>Agenda Item No. 7: Assurance Based Governance</p> <p>Governors noted the update to the Assurance Based Governance monitoring table and noted the assurance that it provided in relation to the instruments and articles of Government and performance against the Code of Good Governance.</p>
B23/058	<p>Agenda Item No. 8: Any other business</p> <p>There was no other business.</p>
B23/059	<p>Agenda Item No. 9: <b>Principal's report</b></p> <p>The Chair noted that the Principal/CEO had tendered his resignation and would be leaving Barnsley to take up a new post as CEO at The Bedford College Group. Governors expressed their thanks and congratulations to the Principal for all of the work he had done and the impact he had made on the College, its staff, students and the wider community.</p>

	<p>The Principal presented his report. Governors noted the update on the IoT project and the Union ballot regarding the pay award for 2022/23. Governors discussed union numbers, timetable for balloting and the potential impact of strikes. It was also noted that the AoC were not yet in a position to make a recommendation on pay for the coming year.</p> <p>It was noted that the College had received funding through the FE Capital Transformation Fund.</p> <p>The Principal updated governors that the College was now able to apply for loan facilities via the DfE.</p> <p>It was noted that the College would be passing the ITS legacy provision at <b>Mansfield to Vision West Nott's College</b>. Five members of Barnsley College staff would be TUPED over.</p> <p>It was also noted that the College had <b>suspended the College's</b> membership of the CBI.</p> <p>It was RESOLVED to note the <b>Principal's report</b></p>
B23/060	<p>Agenda Item No. 10: Management Accounts</p> <p>The Vice Principal Finance presented the management accounts and noted that the College was currently on track to exceed its key financial targets set in the budget and financial plan. Governors noted that College income is significantly greater than budget due to additional AEB and the Skills Development Fund.</p> <p>Governors discussed the apprenticeship target and noted that the College was not likely to meet it this year although it will meet its reforecast.</p> <p>Governors discussed a treasury management policy and the risks associated with concentrating cash in one bank given the uncertainties and instabilities in the financial markets currently and it was agreed that this would reviewed.</p> <p>Governors noted that agency staffing costs are forecast to increase.</p> <p>It was RESOLVED to note the update.</p>
B23/061	<p>Agenda Item No. 11: Bus Contract Update</p> <p>The Vice Principal Finance presented a request to the Board for student travel services.</p>

	<p>Governors noted that service provides four college coaches which support student attendance from hard to reach locations where student transport is limited. A full UK tender process had been carried. The new service will increase capacity and will be more accessible to students with physical disabilities.</p> <p>It was RESOLVED to approve the award of the bus service contract to Stagecoach.</p>
B23/062	<p>Agenda Item No. 12: ESFA Financial Health</p> <p>The Vice Principal <b>Finance presented an update in relation to the College's financial health</b> which the ESFA have confirmed is Good.</p> <p>Governors noted that the ESFA rating is a key piece of assurance that the <b>Board can rely on for the College's financial performance and management.</b> It was also noted that the ESFA have noted the auditor comments in relation to the energy contract procurement.</p> <p>It was RESOLVED to note the ESFA Financial Health Letter and the assurance that it provides.</p>
B23/063	<p>Agenda Item No. 13: Balanced Scorecard Measures 2023/24</p> <p>The Deputy Principal Development and Productivity presented the performance measures for the Balanced Scorecard 2023/24</p> <p>Governors noted that the key performance indicators (KPIs) were reviewed at this stage before individual targets were finalised and presented to the Board for approval.</p> <p>Governors discussed the KPIs proposed and it was agreed that they reflected the discussions at the strategic seminar. It was also agreed that the Balanced Scorecard was a valuable tool for governors to monitor performance and gain assurance that the College was meeting its plans.</p> <p>It was RESOLVED to approve the proposed Balanced Scorecard measures.</p>
B23/064	<p>Agenda Item No.14: Quality Improvement Plan (QIP) Update</p> <p>The Vice Principal Quality presented the QIP update.</p> <p>Governors noted the apprenticeship achievement rate for 2021/22 was 63.6% compared to a national rate of 53.4%.</p> <p>Challenges remain at the sixth form and it was noted that a Governor link visit had taken place recently.</p>

	<p>Significant work was ongoing around English and Maths and it was noted that a deep dive into this area was ongoing which would report back to the board in July.</p> <p>Governors discussed the legacy impact of Covid on <b>student's development</b> and subsequent achievement and it was agreed that it would take many years still for its impact to work its way through the system for some students.</p> <p>It was RESOLVED to note the QIP update.</p>
B23/065	<p>Agenda Item No. 15: GCSE English and Maths Results – November resit</p> <p>The Vice Principal Quality presented GCSE English and Maths results.</p> <p>Governors noted that although the results were disappointing, some of the interventions were having a clear impact and students are better prepared for their Summer 2022 exam. Again it was noted that the results from the Deep Dive would be useful.</p> <p>It was RESOLVED to note the GCSE English and Maths update.</p>
B23/066	<p>Agenda Item No. 16: Analysis of Complaints</p> <p>The Vice Principal Quality presented a report on the formal complaints received during the 2022/23 academic year. It was noted that the college had changed the way they managed complaints recognising the value that informal complaints can have.</p> <p>It was agreed that there remained a challenge around communications in some areas but that this was being addressed and staff supported where appropriate.</p> <p>It was RESOLVED to note the analysis of complaints report and the assurance that it provides.</p>
B23/067	<p>Agenda Item No. 17: Apprenticeship Achievement Rates</p> <p>The Vice Principal Quality presented the Apprenticeship Achievement Rates update.</p> <p><b>Governors noted that the performance of Barnsley College's apprenticeships has been steadily improving over recent years currently standing at 10.2% above the national average performance. Comparative data puts the college in strong position nationally</b></p>

	<p>Governors discussed the implications of the data on performance and noted the strong performance of the College.</p> <p>Governors also thanked the Vice Principal Quality for all of his work and achievements over the last few years and wished him well in his new role as Deputy CEO at York College.</p> <p>It was RESOLVED to note the update and the assurance that it provides.</p>
B23/068	<p>Agenda Item No. 18: ITS Meeting Minutes 14 March 2023</p> <p>It was RESOLVED to note the minutes of the ITS meeting held on 14 March 2023.</p>
B23/069	<p>Agenda Item No. 19: BCDC Meeting Minutes 14 March 2023</p> <p>It was RESOLVED to note the minutes of the BCDC meeting held on 14 March 2023.</p>
B23/070	<p>Agenda Item No. 20: Regulatory Update</p> <p>It was RESOLVED to note the regulatory update.</p>
B23/071	<p>Agenda Item No. 16: Good News Report</p> <p>It was RESOLVED to note the Good News Report.</p>
B23/072	<p>Agenda Item No.17: Date and time of next meetings of the Board</p> <p>4pm 16 May 2023 –Policies 4pm 6 June 2023– Property Strategy 4pm 11 July 2023 – Budget Approval</p>

Chelle Charlesworth, Helen Weatherston, Bethanie Jacobs and Lucy Clark left the meeting at 16:59. The meeting closed at 16.59.

**Signed (Chair):** ..... **Dated:** .....