

# Business and Management

## Retail Team Leader Level 3 Apprenticeship

### In Brief

#### Start Date / Duration

You may start an Apprenticeship at any time. This apprenticeship will take a minimum of 12 months to complete.

#### Entry Requirements

- The entry requirements for this apprenticeship will be decided by each employer, but may typically be five GCSEs at grade C/4 or higher
- It is desirable that you have English and maths at grade C/4 or above but this is not essential as Functional Skills are delivered as part of the apprenticeship programme
- You will need to find an employer to employ you as an apprentice. Please see our [Apprenticeship vacancies](#)

#### You will achieve

You will achieve the Retail Team Leader Apprenticeship Standard.

### Course Overview

Retail Team Leaders are a critical support to managers, delivering exceptional customer service and a positive experience to customers, and may have to deputise for managers in their absence.

Click here [<https://www.instituteforapprenticeships.org/apprenticeship-standards/>] for further information regarding the Standard Apprenticeship.

### Course Content

Knowledge, Skills and Behaviours

- Customers
- Business
- Financial
- Leadership

- Marketing
- Communication
- Sales and Promotion
- Product and Service
- Brand Reputation
- Merchandising
- Stock
- Technical
- Developing Self
- Team Performance
- Legal and Governance
- Diversity

### **English and maths**

English and maths qualifications are a requirement for most jobs and it is important that you are able to demonstrate your ability in these areas. If you do not already have a grade C/4 or above in GCSE English and maths you will automatically undertake further study in these subjects as part of your apprenticeship.

## **How will I be assessed?**

You will be assessed through on-programme assessment of knowledge, skills and behaviour outcomes on-route to final synoptic end point assessment, consisting of:

- an on demand test
- a retail business project
- a professional discussion

## **What Equipment Will I Need?**

You will be required to provide paper, writing materials and a memory stick.

## **Where will I study?**

You will study within the workplace and attend classes if required at Barnsley College's Old Mill Lane Campus, Church Street, Barnsley, S70 2YW.

## **What can I do next?**

Upon completion, you could secure employment in a junior retail management position or progress onto the Retailer Manager Apprenticeship.

## **How much does the course cost?**

There is no cost to being an apprentice. All costs associated with your apprenticeship, including the cost of training and your salary, will be paid by your employer.

## Financial support

You may be eligible for assistance with expenses such as travel, books, equipment and childcare. For further information please contact the Student Services Team on +44 (0)1226 216 267.

## Extra information

### Contact the Apprenticeship Team

For further information please contact the team on 01226 216166 or email: [apprenticeships@barnsley.ac.uk](mailto:apprenticeships@barnsley.ac.uk) [mailto:apprenticeships@barnsley.ac.uk]

## Want to join Barnsley Sports Academy and the Sports Village?

Barnsley College has a range of sports opportunities for all students to take part in, gain professional training and compete nationally and internationally. We also have a state-of-the-art fitness village, Honeywell Sports Village [<https://www.barnsley.ac.uk/shops-services/honeywell-sports-village/>] where students can make use of our fitness suite, spinning studio and classes for competitive rates. You don't have to be studying sport to get involved in the Sports Academy [<https://www.barnsley.ac.uk/our-departments/sport/sports-academy/>].

## Additional Learning Support

Our Additional Learning Support team can provide you with the support you need. Please contact them on +44 (0)1226 216 769.

## English and Maths

Having good English and Maths qualifications are important for most careers and we want to give you the help you need to succeed.

If you are aged 16 – 19 and don't already have a grade C/4 or above in GCSE English and Maths they will automatically be included in your study programme. If you want to work towards higher grades in English and Maths we can help you do that too.

Need a higher level Maths qualification? We offer a [Level 3 Mathematical Studies \(Core Maths\)](#).

This can be added to your study programme.

If you need any further information, please contact our friendly [Information Team](#).

## Disclaimer

Please note we reserve the right to change details without notice. We apologise for any inconvenience this may cause.

**Last updated:** 23rd August 2023

## **Want to apply?**

Visit <https://www.barnsley.ac.uk/apply> to get started

Call us on **01226 216 123**