

Business and Management

AAT Accounting Level 3 Part Time

In Brief

Start Date / Duration

The course will start again in September 2024. Days and times to be confirmed.

Entry Requirements

You will need to have the Certificate in Accounting level 2 to apply for this course

You will achieve

AAT Diploma in Accounting (Level 3)

Course Overview

The AAT Diploma in Accounting qualification gives you the relevant and practical skills to do a wide range of accounting and finance jobs. In this qualification you will master more complex accounting disciplines including financial processes, advanced bookkeeping, final accounts and ethical practices for accountants.

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|--|----------------------|
| • Accounts Assistant | • Finance Assistant |
| • Accounts Payable and Expenses Supervisor | • Finance Officer |
| • Assistant Accountant | • Payroll Supervisor |
| • Audit Trainee | • Senior Bookkeeper |
| • Credit Controller | • Tax Assistant |

Course Content

You will study the following units:

- **Business Awareness** – This unit provides you with an understanding of the business, its environment and the influence that this has on an organisation's structure, the role of its accounting function and its performance.
- **Financial Accounting: Preparing Financial Statements** – This unit provides you with the skills required to produce profit or loss statements, statements of financial position for sole traders, and partnerships using a trial balance.
- **Tax Processes for Businesses** – This unit explores tax processes that influence the daily operations of businesses and is designed to develop your skills in understanding, preparing, and submitting Value Added Tax (VAT) returns to HM Revenue and Customs (HMRC).
- **Management Accounting Techniques** – This unit provides you with the knowledge and skills needed to understand the role of management accounting in an organisation, and how

organisations use such information to aid decision making.

How will I be assessed?

You will be assessed by computerised based examinations after the completion of each unit.

What Equipment Will I Need?

You will need to provide your own calculator, text book and writing materials.

Where will I study?

Old Mill Lane campus
Church Street
Barnsley
S70 2AX

What can I do next?

- AAT Level 4 Professional Diploma in Accounting.

By completing the AAT Level 3 Advanced Diploma in Accounting, you can open doors to exciting and rewarding career opportunities such as

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|--|----------------------|
| • Accounts Assistant | • Finance Assistant |
| • Accounts Payable and Expenses Supervisor | • Finance Officer |
| • Assistant Accountant | • Payroll Supervisor |
| • Audit Trainee | • Senior Bookkeeper |
| • Credit Controller | • Tax Assistant |

How much does the course cost?

£1,995 (exam fees included). This course may be FREE to you subject to eligibility criteria. You will also need to register with AAT. The registration cost will be payable directly to AAT and will give you access to study support resources for the qualifications lifetime. Information can be found via the link below: <https://www.aat.org.uk/registration/register-with-aat> [<https://www.aat.org.uk/registration/register-with-aat>].

19+ Students

Aged 19 or over and thinking about further education? You may be eligible for free or reduced course fees. Please refer to our page '[paying for your course.](#)'

Financial support

You may be eligible for assistance with expenses such as travel, books, equipment and childcare. For further information please contact the Student Services Team on +44 (0)1226 216 267.

Extra information

Advanced Learner Loans

This course may be eligible for an Advanced Learner Loan. Contact our friendly Information Team on +44 (0)1226 216 123 or email info@barnsley.ac.uk [mailto:info@barnsley.ac.uk] . about eligibility and how to apply. You can also visit the Advanced Learner Loan [<https://www.barnsley.ac.uk/courses/paying-for-your-course/advanced-learner-loans/>] page.

Free Courses For Jobs

If you are aged 19 or over, you may not have to pay for this course if:

- You do not already have a level 3 qualification OR
- You already have a level 3 qualification or higher but earn below £21,255 annually
- You already have a level 3 qualification or higher but are unemployed and in receipt of a means-tested benefit.

This course is funded by South Yorkshire Mayoral Combined Authority (SYMCA) and/or West Yorkshire Combined Authority (WYCA). You must be living in the South or West Yorkshire regions to qualify for funding.

Advanced Learner Loans: Access to Higher Education (HE) courses

If you're undertaking an Access to Higher Education (HE) course and then go on to complete an HE qualification, the outstanding balance of your Advanced Learner Loan will be written off, once you have fully completed both courses.

Contact the Information Unit

For further information please contact our friendly Information Team on +44 (0)1226 216 123 or email info@barnsley.ac.uk [mailto:info@barnsley.ac.uk]

Want to join Barnsley Sports Academy and the Sports Village?

Barnsley College has a range of sports opportunities for all students to take part in, gain professional training and compete nationally and internationally. We also have a state-of-the-art fitness village, Honeywell Sports Village [<https://www.barnsley.ac.uk/shops-services/honeywell-sports-village/>] where students can make use of our fitness suite, spinning studio and classes for competitive rates. You don't have to be studying sport to get involved in the Sports Academy [<https://www.barnsley.ac.uk/barnsley-sports-academy/>] .

Disclaimer

Please note we reserve the right to change details without notice. We apologise for any inconvenience this may cause.

Last updated: 22nd January 2024

Want to apply?

Visit <https://www.barnsley.ac.uk/apply> to get started

Call us on **01226 216 123**