

# **Business and Management**

# **AAT Bookkeeping Level 3 (Part-time)**

# In Brief

Start Date / Duration Entry Requirements You will achieve

The course will start in September 2024. Days and times to be confirmed.

AAT Certificate in Bookkeeping Level 2 or Accounting Level 2 AAT Certificate in Bookkeeping (Level 3)

#### Course Overview

This qualification develops your existing skills and knowledge to an advanced level, either to gain employment or as a route to Qualified Bookkeeper status (AATQB). It is an ideal qualification to achieve to be able to progress to higher level accounting qualifications.

Students who excel in this qualification will be given the opportunity to do the extra modules to gain the AAT Certificate in Accounting Level 3 qualification.

The AAT Bookkeeping Level 3 course takes your knowledge to the next level and opens up new job opportunities such as;

- Accounts Manager
- Ledger Manager
- Professional Bookkeeper
- Senior Bookkeeper

#### **Course Content**

You will study the following modules:

- Financial Accounting: Preparing Financial Statements
- Tax Processes for Businesses

#### How will I be assessed?

You will be assessed by a computerised based examination after the completion of each unit.

# What Equipment Will I Need?

You will need to provide your own calculator, writing materials, and text books.

# Where will I study?

Old Mill Lane campus Church Street Barnsley S70 2AX

#### What can I do next?

Students may be given the opportunity to study the level 3 AAT qualification. This course forms an ideal foundation for Employment and further study.

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- Accounts Manager
- Ledger Manager
- Professional Bookkeeper
- Senior Bookkeeper

## How much does the course cost?

Course fees: £1,265 You will also need to register with AAT. Registration fees are payable directly to AAT and this will give you access to study support resources for the qualifications lifetime. AAT membership fee information can be found via the AAT website:

https://www.aat.org.uk/registration/register-with-aat.

[https://www.aat.org.uk/registration/register-with-aat.]

#### 19+ Students

Aged 19 or over and thinking about further education? You may be eligible for free or reduced course fees . Please refer to our page <u>'paying for your course.'</u>

# Financial support

You may be eligible for assistance with expenses such as travel, books, equipment and childcare. For further information please contact the Student Services Team on +44 (0)1226 216 267.

## **Extra information**

#### **Advanced Learner Loans**

This course may be eligible for an Advanced Learner Loan. Contact our friendly Information Team on +44 (0)1226 216 123 or email info@barnsley.ac.uk [mailto:info@barnsley.ac.uk] . about eligibility and how to apply. You can also visit the Advanced Learner Loan [https://www.barnsley.ac.uk/courses/paying-for-your-course/advanced-learner-loans/] page.

#### Contact the Information Unit

For further information please contact our friendly Information Team on +44 (0)1226 216 123 or email info@barnsley.ac.uk [mailto:info@barnsley.ac.uk]

#### **Additional Learning Support**

Our Additional Learning Support team can provide you with the support you need. Please contact them on +44 (0)1226 216 769.

#### Disclaimer

Please note we reserve the right to change details without notice. We apologise for any inconvenience this may cause.

Last updated: 27th February 2024

## Want to apply?

Visit https://www.barnsley.ac.uk/apply to get started Call us on 01226 216 123